

applicant and having regard to the advice of the Advisory Committee, the Appropriate Authority is satisfied that the applicant has **not complied** with the requirements of the Act and these rules, it shall, for reasons to be recorded in writing, **reject the application** for renewal of certificate of registration and communicate such rejection to the applicant as specified in **Form C**.

(4) The fees payable for **renewal of certificate registration** shall be **one half** of the fees provided in sub-rule (1) of rule 5.

(5) On receipt of the renewed certificate of registration in duplicate or on receipt of communication of rejection of application for renewal, **both copies** of the **earlier certificate** of registration shall be **surrendered** immediately to the Appropriate Authority by the Genetic Counselling Centre, Genetic Laboratory or Genetic Clinic.

(6) In the event of failure of the Appropriate Authority to renew the certificate of registration or to communicate rejection of application for **renewal** of registration within a period of **ninety days** from the date of receipt of application for renewal of registration, the **certificate of registration shall be deemed to have been renewed**.

9. Maintenance and preservation of records.- (1) Every Genetic Counselling Centre, Genetic Laboratory Genetic Clinic, Ultrasound Clinic and Imaging Centres shall **maintain a register** showing, in serial order, the names and addresses of the men or women given genetic counselling, subjected to pre-natal diagnostic procedures or pre-natal diagnostic tests, the names of their spouse or father and the date on which they first reported for such counselling, procedure or test." *Amended in 2002*

(2) The record to be maintained by every **Genetic Counselling Centre**, in respect of each woman subjected to any pre-natal diagnostic test, shall be as specified in **Form D**.

(3) The record to be maintained by every **Genetic Laboratory**, in respect of each man or woman subjected to any pre-natal diagnostic procedure/technique/test, shall be as specified in **Form E**." *Amended in 2002*

(4) The record to be maintained by every **Genetic Clinic**, in respect of **each man or woman** subjected to any pre-natal diagnostic procedure/technique/test, shall be as specified in **Form F**." *Amended in 2002*

(5) The Appropriate Authority shall maintain a **permanent record of applications** for grant or renewal of certificate of registration as specified in **Form H**. Letters of intimation of every **change of employee, place, address and equipment** installed shall also be preserved as permanent records.

* These constitute the minimum requirement of equipment for conducting the relevant procedure.